



# Sachdeva Public School

Sector 13, Rohini, Delhi 110085

## PARENTAL CIRCULAR SCHEDULE FOR PTM DECEMBER 2025 LKG- CLASS XII

**Saturday, 29 November, 2025**

Greatness begins the moment you choose to discover your strengths.

Dear Parents,

Greetings of the day!

As the curtain gently draws on the year 2025, we pause to cherish the accomplishments, resilience, and blossoming talents our young learners have displayed throughout these memorable months. Each child's journey has blossomed into a vibrant mosaic of effort, curiosity and growth, thoughtfully nurtured by the shared support of school and home.

To acknowledge the growth achieved and outline renewed goals for the term ahead a Parent-Teacher Meeting has been planned. This interaction will provide a meaningful opportunity to exchange insights on the overall development and future goals of your ward. You are requested to attend the PTM as per the given schedule.

**PTM for Classes L.K.G. - XII**

**VENUE: CLASSROOM**

CLASS	DATE	PURPOSE
LKG to II	Saturday, 6 December, 2025	PTM
III to IX & XI	Saturday, 20 December, 2025	Discussion /Distribution of PT-2 Notebooks
X & XII	Saturday, 20 December, 2025	Discussion of Result

### Timings:

CLASSES	Roll No.	Timings	Roll No.	Timings
L.K.G.- XII	1 to 10	8:30 a.m. – 9:00 a.m.	21 to 30	9:30 a.m. – 10:00 a.m.
	11 to 20	9:00 a.m. – 9:30 a.m.	31 onwards	10:00 a.m. –10:30 a.m.

In accordance with the guidelines issued by the Directorate of Education, Government of NCT Delhi, vide Circular No. F.1(36)/DoE/SOP/Bomb Threats/2025/288-298 dated May 16, 2025, our school has formulated a **Student Release Protocol** to ensure the safe, prompt, and orderly movement of students within the school premises during emergencies.

We request your cooperation in following the instructions outlined below to facilitate the effective implementation of this protocol and to ensure smooth movement within the school during the Parent-Teacher Meeting (PTM).

**I. Entry: From Gate No. 3:** After verification of ID cards or fee receipts, proceed as follows:

- For Classrooms on the Ground Floor: Use the Corridor in front of the Medical Room.
- For Classrooms on Other Floors: Use Staircase 3 to move up to the classrooms.

**II. Exit: Use the nearest staircase;** Staircase 1 or Staircase 2 for downward movement and Exit from the nearest Gate, i.e. Gate 1 or Gate 2.

**Please Note:**

- Do not carry your Mobiles with you as mobiles are not permitted inside the school premises and there is no arrangement for depositing them at the Gate.
- Entry will be allowed ONLY as per the Time Slot allocated to your ward.
- Please do not visit school if you are unwell.
- Students accompanying Parents should be in proper school uniform with ID Card.

**Traffic Advisory:** Avoid bringing your private vehicle to prevent parking problem / traffic jam in front of the school.

Your steadfast support plays a vital role in shaping empowered and promising futures.

Warm Regards

**Principal**