



Parental Circular

ADVISORY

Sunday, 24 July 2022

Dear Parent

Greetings of the Day!

We wish to draw your attention to the circular S2 **Advisory** dated **23-04-2022** on the School Website, and seek your assistance in ensuring that our children remain safe.

In this regard it is once again reiterated, that do NOT send your ward to school, if [s]he is showing any of the following symptoms

- Fever or chills
- Cough
- Shortness of breath or difficulty in breathing
- Fatigue
- Muscle or body aches
- Loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

In case your child or any other member in your family has any of these symptoms, please do not send your ward to school. Further Class Test / Cycle Test / Periodic Test are currently going on and it has been found that some parent are giving their wards fever suppressants and sending them to school which is highly detrimental to the physical, mental and social growth of the children.

In case your child is unwell, please submit an application in this regard at the school reception. Submit a Medical certificate along with the application in order to get average marks in case you ward misses an Exam/ Test.

A sample of 'Application for Leave' is enclosed for your ready reference.

Looking forward to your support in keeping our children safe.

Regards

PRINCIPAL

Application for leave

To
The Principal
Sachdeva Public School
Sector 13
Rohini

Date:

Respected Madam

Subject - Application for leave

My ward _____ a student of Class _____ Section _____
Admission number _____ is unable to attend school on _____ as [s]he is
unwell / _____.

Please grant him/her Medical Leave / Leave.

Parent's / Guardian's Name: _____

Signature : _____