



Sachdeva Public School

Sector 13, Rohini, Delhi 110085

Offline PTM for Classes 6 - 8

Dear Parents

Season's Greetings!

If good times move on, so do the times of trouble...

The pandemic brought with it an overwhelming sea of change in all walks of life. With the new norms of Online Education setting in, the interaction between teachers and parents could not be anything but virtual for the cause of everyone's well being.

Presently seeing a considerable decline in the Covid cases, the school has planned an **Offline PTM (with Class Teacher) for Classes 6 - 8** in a staggered manner as per DOE's guidelines following all Covid protocols on **Saturday, 23 October 2021**.

The Offline PTM will give an opportunity to the teachers and parents to discuss in person the students' progress, their needs and challenges and how they can learn better amid the new normal.

In this regard, kindly note and adhere to the following details to ensure you have an interactive and fruitful session with the teachers:

1. Schedule for the P.T.M.

Roll No.	Timings
1-10	08:30 a.m. - 09.30 a.m.
11-20	09:30 a.m. - 10.30 a.m.
21-30	11:00 a.m. - 12:00 noon
31 onwards	12:00 noon - 01:00 p.m.

2. Refer to **Annexure 1** to know the Venue for the PTM.
3. Please ensure that only one parent attends the Offline PTM.
4. Students if accompanying the parent, must be formally dressed.
5. Follow Covid Appropriate Behaviour at all times.
6. Wear a 3-ply mask for the entire duration.
7. Maintain Social distancing.
8. **Kindly adhere to the timings strictly to avoid inconvenience to anyone.**
9. **Please do not visit school in case you are unwell.**

Looking forward to your kind co-operation.

Regards

Principal

Annexure – 1

❖ Offline PTM is scheduled as per the following Seating Plan.

<u>CLASS 6</u>		
<ul style="list-style-type: none">• Entry and Exit from: Gate No. 1		
Section	Room No.	Wing 1 Ground floor
6A	11	
6B	13	
6C	14	
6D	15	
6E	16	
6F	17	

<u>CLASSES 7 & 8</u>		
<ul style="list-style-type: none">• Entry and Exit from:<ul style="list-style-type: none">❖ Class 7 - Gate No. 1❖ Class 8 - Gate No. 2• Use Staircase 1 to move up.• Use Staircase 2 to move down after the PTM.		
Section	Room No.	Wing 1 First floor
7A	111	
7B	113	
7C	114	
7D	115	
7E	116	
7F	117	
8A	101	
8B	102	
8C	103	
8D	104	
8E	105	
8F	106	
8G	107	
8H	109	