



# Sachdeva Public School

Sector 13, Rohini, Delhi 110085

## PARENTAL CIRCULAR

### Schedule for Practical Examination Term – 1

#### CLASS XII

Saturday, 25 September, 2021

Dear Parent

Kindly note the following points while sending your ward to school for Offline Practical Examination scheduled as per Annexure I.

1. Students must:
  - i. Be in school uniform.
  - ii. Must carry stationery items as per Annexure II.
  - iii. Wearing ID Card is mandatory.
  - iv. Wear mask – 3 ply or surgical as per government norms, at all times.
  - v. Since movement from allocated classroom will not be permitted, they must carry Sanitizer, water bottle and snacks/ working lunch.
  - vi. Maintain social distancing at all times.
  - vii. Report to room allocated for classes as per Annexure–I.
  - viii. Follow COVID Appropriate Behaviour (CAB) protocol setup by the Government.
2. School strictly adheres to the SOP issued by the Govt. For details, please go through the Link: <https://drive.google.com/file/d/1X-tVBI4llihDqv-mF7tAEXK90tjtf6Q1/view?usp=sharing>
3. Before sending their ward to school, parents must ensure that their residential area does not fall under “Containment Zone” declared by Govt. of NCT of Delhi.
4. Parents will make their own arrangement to drop/pick up their ward to/from school at dispersal time.
5. Reporting time to **School Gate No 1** is 8:00 a.m. (or as specified in Annexure I) and dispersal is as per Annexure I.

**PRINCIPAL**

## Annexure I

### Schedule for Practical Examination

Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Subject	Venue			Dispersal	
				Lab. /Room No.	Wing	Floor	Time	Gate No
Monday 27 September 2021	12 A	Psychology Students	Psychology Practical	Psychology Laboratory	W2	Ground Floor	11:15 a.m.	1
Tuesday  28 September 2021	12 A	Painting Students	Painting Practical	11	W1	Ground Floor	11:15 a.m.	1
	12B	Painting Students	Painting Practical	11	W1	Ground Floor	11:15 a.m.	1
	12 C	Painting Students	Painting Practical	11	W1	Ground Floor	11:15 a.m.	1
	12 D	Painting Students	Painting Practical	11	W1	Ground Floor	11:15 a.m.	1
	12 E	Painting Students	Painting Practical	11	W1	Ground Floor	11:15 a.m.	1
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Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Subject	Venue			Dispersal	
				Lab. /Room No.	Wing	Floor	Time	Gate No
Friday 1 October 2021	12A	1 to 20	English ALS - Speaking	11	W1	Ground Floor	10:30 a.m.	1
		21 to 41 <i>Reporting Time to School 11:15 a.m.</i>	English ALS - Speaking	11	W1	Ground Floor	1:50 p.m.	1
	12 B	1 to 21	English ALS - Speaking	13	W1	Ground Floor	10:30 a.m.	1
		22 to 43 <i>Reporting Time to School 11:15 a.m.</i>	English ALS - Speaking	13	W1	Ground Floor	1:50 p.m.	1
	12 C	1 to 23	Mathematics Practical	14	W1	Ground Floor	10:30 a.m.	1
		24 to 44	Physics Practicals (8:00 a.m.)	Physics Laboratory	W1	2 <sup>nd</sup> Floor	01:00 p.m.	1
			Mathematics Practical (11:00 a.m.)	14				
	12 D	1 to 20	Business Studies Project	16	W1	Ground Floor	10:30 a.m.	1
		21 to 42 <i>Reporting Time to School 11:15 a.m.</i>	Business Studies Project	16	W1	Ground Floor	01:30 p.m.	1
	12 E	1 to 22	Economics Project	17	W1	Ground Floor	10:30 a.m.	1
		23 to 44 <i>Reporting Time to School 11:15 a.m.</i>	Economics Project	17	W1	Ground Floor	01:30 p.m.	1
	12 F	1 to 20	Political Science Project	111	W1	1 <sup>st</sup> Floor	10:30 a.m.	1
		21 to 40 <i>Reporting Time to School 11:15 a.m.</i>	Political Science Project	111	W1	1 <sup>st</sup> Floor	01:30 p.m.	1
	12 G	1 to 20	Geography Practical	Geography Laboratory	W2	Ground Floor	11:00 a.m.	2
		24 to 41 <i>Reporting Time to School 11:00 a.m.</i>	Geography Practical	Computer Lab.- 2	W2	Ground Floor	02:00 p.m.	2
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Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Subject	Venue			Dispersal	
				Lab. /Room No.	Wing	Floor	Time	Gate No
Monday 4 October 2021	12A	1 to 20	Chemistry Practical	Chemistry Laboratory	W1	2 <sup>nd</sup> Floor	10:30 a.m.	2
		21 to 41	Physics Practical	Physics Laboratory	W1	2 <sup>nd</sup> Floor	10:30 a.m.	2
	12 B Reporting Time to School 11:15 a.m.	1 to 21	Chemistry Practical	Chemistry Laboratory	W1	2 <sup>nd</sup> Floor	02:00 p.m.	2
		22 to 43	Physics Practical	Physics Laboratory	W1	2 <sup>nd</sup> Floor	02:00 p.m.	2
	12 C	1 to 23	Economics Project	11	W1	Ground Floor	10:30 a.m.	1
		24 to 44	Computer Science Practical	Computer Lab.-1	W2	Ground Floor	10:00 a.m.	2
	12 D	1 to 20	Accountancy Project	13	W1	Ground Floor	10:30 a.m.	1
		21 to 42 Reporting Time to School 11:15 a.m.	Accountancy Project	13	W1	Ground Floor	01:30 p.m.	1
	12 E	1 to 23	English ALS -Speaking (8:00 a.m.)	14	W1	Ground Floor	1:30 p.m.	1
			Informatics Practices Practical (11:00 a.m.)					
			Mathematics Practical (11:00 a.m.)					
		24 to 44	Mathematics Practical (8:00 a.m.)	15	W1	Ground Floor	01:30 p.m.	1
			English ALS –Speaking (11:00 a.m.)					
	12 F	1 to 20	English ALS – Speaking	16	W1	Ground Floor	10:30 a.m.	2
		21to 40 Reporting Time to School 11:15 a.m.	English ALS - Speaking	17	W1	Ground Floor	01:30 p.m.	1
	12 G	1 to 20* *(Roll No 6 to report to school at 10:00 a.m.) 27 and 28	Informatics Practices Practical (8:00 a.m.)	Computer Lab.- 1	W2	Ground Floor	Roll No. 1 to 6 at- 11:30 a.m.	1
			Mathematics Practical (8:00 a.m.)	14	W1		01:50 p.m.	2
			Economics Project (10:30 a.m.)	11				
			Political Science Project (11:30 a.m.)					
		24 to 26 29 to 40, *41 #21 to 26	Political Science Project (8:00 a.m.)	11	W2	Ground Floor	10:30 a.m.	2
			* Economics Project (10:30 a.m.)				11:00a.m.	
			# Informatics Practices Practical (10:30 a.m.)				12:00 noon	
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Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Subject	Venue			Dispersal	
				Lab. /Room No.	Wing	Floor	Time	Gate No
Tuesday 5 October 2021	12A	1 to 15	Biology Practical	Biology Laboratory	W1	Ground Floor	10:30 a.m.	1
		16 to 30 <i>Reporting Time to School 11:15 a.m.</i>	Biology Practical	Biology Laboratory	W1	Ground Floor	2:00 p.m.	1
		Engineering Graphic Students	Engineering Graphic Pract	Physics Laboratory	W1	2 <sup>nd</sup> Floor	10:30 a.m.	2
	12 B	1 to 21	Computer Science Practical	Computer Lab.-1	W2	Ground Floor	10:00 a.m.	2
		22 to 43 <i>Reporting Time to School 11:15 a.m.</i>	Computer Science Practical	Computer Lab.-1	W2	Ground Floor	02:00 p.m.	2
	12 C	1 to 23	Accountancy Project (8:00 a.m.)	11	W1	Ground Floor	1:30 p.m.	1
			Business Studies Project (11:00 a.m.)					
		24 to 44	Chemistry Practical	Chemistry Laboratory	W1	2 <sup>nd</sup> Floor	10:30 a.m.	2
	12 D	1 to 20	English ALS - Speaking (8:00 a.m.)	13	W1	Ground Floor	1:30 p.m.	1
			Informatics Practices Practical (11:00 a.m.)					
			Mathematics Practical (11:00 a.m.)					
		21 to 42	Mathematics Practical (8:00 a.m.)	14	W1	Ground Floor	01:30 p.m.	1
			English ALS – Speaking (11:00 a.m.)					
	12 F	1 to 23	Informatics Practices Practical (8:00 a.m.)	Computer Lab.-2	W2	Ground Floor	10:00 a.m. <i>For Psychology Students at 1:30 p.m.</i>	1
			Mathematics Practical (8:00 a.m.)	15	W 1			
			Psychology Practical (10:30 a.m.)					
			24 to 40 <i>Reporting Time to School 11:15 a.m.</i>	Informatics Practices Practical	Computer Lab.-2	W1	Ground Floor	01:30 p.m.
12 G	4 &5; 20 to 26; 28; 37 to 40	English ALS – Speaking (8:00 a.m.)	16	W1	Ground Floor	1:30 p.m.	1	
		Psychology Practical (10:30 a.m.)						
		1 to 3; 6 to 19; 27; 29 to 36, 41 <i>Reporting Time to School 11:15 a.m.</i>	English ALS – Speaking	16	W1	Ground Floor	01:30 p.m.	1
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Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Subject	Venue			Dispersal	
				Lab. /Room No.	Wing	Floor	Time	Gate No
Wednesday  6 October 2021	12A	1 to 20	Physics Practical	Physics Laboratory	W1	2 <sup>nd</sup> Floor	10:30 a.m.	2
		21 to 41	Chemistry Practical	Chemistry Laboratory	W1	2 <sup>nd</sup> Floor	10:30 a.m.	2
	12 B <small>Reporting Time to School 11:15 a.m.</small>	1 to 21	Physics Practical	Physics Laboratory	W1	2 <sup>nd</sup> Floor	02:00 p.m.	2
		22 to 43	Chemistry Practical	Chemistry Laboratory	W1	2 <sup>nd</sup> Floor	02:00 p.m.	2
	12 C	1 to 22	English ALS - Speaking	11	W1	Ground Floor	10:30 a.m.	1
		23 to 44 <small>Reporting Time to School 11:15 a.m.</small>	English ALS - Speaking	13	W1	Ground Floor	01:30 p.m.	1
	12 D	1 to 20	Economics Project	14	W1	Ground Floor	10:30 a.m.	1
		21 to 42 <small>Reporting Time to School 11:15 a.m.</small>	Economics Project	14	W1	Ground Floor	01:30 p.m.	1
	12 E	1 to 22	Accountancy Project	15	W1	Ground Floor	10:30 a.m.	1
		23 to 44 <small>Reporting Time to School 11:15 a.m.</small>	Accountancy Project	15	W1	Ground Floor	01:30 p.m.	1
	12 F	Painting Students	Painting Practical	13	W1	Ground Floor	12:30 p.m.	1
	12 G	1 to 20	Painting Practical	14	W1	Ground Floor	12:40 p.m.	1
		21 to 41	Painting Practical	15	W1	Ground Floor	12:45 p.m.	1
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Date and Day	Class & Section	Class RollNo. (List in Class Notice Board)	Subject	Venue			Dispersal	
				Lab. /Room No.	Wing	Floor	Time	Gate No
Thursday 7 October 2021	12 A	1 to 15	Mathematics Practical	11	W1	Ground Floor	10:30 a.m.	1
		31 to 41 <i>Reporting Time to School 11:15 a.m.</i>	Mathematics Practical	11	W1	Ground Floor	1:30 p.m.	1
	12B	1 to 21	Mathematics Practical	13	W1	Ground Floor	10:30 a.m.	1
		22 to 40; 42 & 43 <i>Reporting Time to School 11:15 a.m.</i>	Mathematics Practical	13	W1	Ground Floor	1:30 p.m.	1
		41	Mathematics Practical (8:00 a.m.)	13	W1	Ground Floor	1:30 p.m.	1
			Physical Education Practical (10:30 a.m.)					
	12 D	Physical Education Students	Physical Education Practical	15	W1	Ground Floor	10:30 a.m.	1
	12 E	1 to 22	Business Studies Project	14	W1	Ground Floor	10:30 a.m.	1
		23 to 38 <i>Reporting Time to School 11:15 a.m.</i>	Business Studies Project	14	W1	Ground Floor	01:30 p.m.	1
		38 to 44	Business Studies Project (8:00 a.m.)	14	W1	Ground Floor	10:30 a.m.	1
			Physical Education Practical (10:30 a.m.)	15	W1	Ground Floor	1:30 p.m.	1
	12 F	1 to 23	Economics Project (8:00a.m.)	16	W1	Ground Floor	1:30 p.m.	1
			Physical Education Practical (10:30 a.m.)	15	W1	Ground Floor		
		22 to 40	Physical Education Practical	15	W1	Ground Floor	10:30 a.m.	1
	12 G	1 to 19 Physical Education Students	Physical Education	15	W1	Ground Floor	10:30 p.m.	1
		28 to 41 <i>Reporting Time to School 11:15 a.m.</i>	Physical Education Practical	17	W1	Ground Floor	12:45 p.m.	1

**Annexure II**  
**Subjectwise List of Files and other required material**

Please ensure that students carry to school all requisite stationery items / pencil box, mentioned for each subject to ensure smooth conduct of practical examination.

S. No.	SUBJECT	REQUIRMENT
1.	ACCOUNTANCY	<ul style="list-style-type: none"> <li>Project File</li> </ul>
2.	BIOLOGY	<ul style="list-style-type: none"> <li>Practical File</li> <li>Project</li> </ul>
3.	BUSINESS STUDIES	<ul style="list-style-type: none"> <li>Project File</li> </ul>
4.	CHEMISTRY	<ul style="list-style-type: none"> <li>Chemistry practical file</li> <li>Lab. coat</li> <li>Safety glasses</li> </ul>
5.	COMPUTERSCIENCE	<ul style="list-style-type: none"> <li>Practical File</li> <li>Project Synopsis</li> </ul>
6.	ECONOMICS	<ul style="list-style-type: none"> <li>Economics Project File</li> </ul>
7.	ENGINEERINGGRAPHICS	<ul style="list-style-type: none"> <li>Portfolio and collabcad project file</li> <li>Geometrical instruments.</li> </ul>
8.	GEOGRAPHY	<ul style="list-style-type: none"> <li>Practical book</li> <li>Practical File</li> <li>Maps- India-political- 3</li> <li>Graphs</li> </ul>
9	INFORMATICS PRACTISES	<ul style="list-style-type: none"> <li>Project Synopsis</li> </ul>
10.	MATHEMATICS	<ul style="list-style-type: none"> <li>Mathematics Activity File</li> <li>Graph</li> <li>Origami Sheet</li> <li>Fevicol</li> <li>Geometry Box</li> </ul>
11.	PAINTING	<ul style="list-style-type: none"> <li>Portfolio</li> <li>Super white cartridge sheet-half imperial</li> <li>All stationery material- Pencil, Eraser, Scale etc.</li> <li>Painting Colours</li> <li>Brushes</li> <li>Water container</li> <li>Rough cloth</li> <li>Course Book</li> </ul>
12.	PHYSICAL EDUCATION	<ul style="list-style-type: none"> <li>Physical education Practical Files</li> </ul>
13.	PHYSICS	<ul style="list-style-type: none"> <li>Practical file</li> <li>Activity file</li> </ul>
14.	POLITICALSCIENCE	<ul style="list-style-type: none"> <li>Project Files</li> </ul>
15.	PSYCHOLOGY	<ul style="list-style-type: none"> <li>Psychology Practical File</li> <li>Response sheets</li> <li>NCERT book</li> </ul>