



Sachdeva Public School

Sector 13, Rohini, Delhi 110085

PARENTAL CIRCULAR

Offline Theory Classes

27 September to 1 October 2021

CLASSES IX to XII

Monday, 21 September, 2021

Dear Parent

As per Directorate of Education Circular No.DE.23 (3)/ Sch.Br./2021/430 dated Monday, 9 August, 2021 Practical Activities for Board Classes X & XII have started in a phased manner w.e.f from Wednesday, 18 August, 2021, and for Classes IX and XI from Wednesday, 1 September, 2021. Currently along with online revision, MCQ based Periodic Test 2 on Google OMR sheets are being conducted online and marking scheme is being regularly discussed with students to help them to improve their performance. Further, before the commencement of Term 1/ Pre Board Examination, the schedule for offline classes is annexed in Annexure 1.

Kindly note the following points while sending your ward to school as per the schedule detailed in Annexure I:

1. **Students must carry the “duly signed Consent Form” to school.** (Annexure II)
2. Students must:
 - i. Be in school uniform.
 - ii. Wearing ID Card is mandatory.
 - iii. Wear mask – 3 ply or surgical as per government norms, at all times.
 - iv. Since movement from allocated classroom will not be permitted, they must carry
 - a. Sanitizer, water bottle and snacks/ working lunch;
 - b. All required Notebooks / Practical Files / Project files / Stationary items required as per Time Table schedule for the day.
 - v. Maintain social distancing at all times.
 - vi. Report to classroom allocated for classes as per Annexure–I.
 - vii. Follow COVID Appropriate Behaviour (CAB) protocol set up by the Government.
3. School strictly adheres to the SOP issued by the Govt. For details, please go through the Link: <https://drive.google.com/file/d/1X-tVBI4lIhDqv-mF7tAEXK90tjtf6Q1/view?usp=sharing>
4. Before sending their ward to school, parents must ensure that their residential area does not fall under “Containment Zone” declared by Govt. of NCT of Delhi.
5. Parents will make their own arrangement to drop/pick up their ward to/from school at dispersal time.



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6. Reporting time to school: 8:15 a.m. (or as specified in Annexure 1)
Entry: Gate No. 1
Dispersal: As specified in Annexure I.
7. Theory Classes will be held Online and Offline simultaneously; however practical classes will be conducted in offline mode only.

We would like to thank all the parents for their cooperation and support extended during the Online/ Offline Classes.

Wear a mask, wash hands frequently and follow COVID appropriate behaviour for the safety of your loved ones.

Regards

PRINCIPAL

Annexure I

Schedule for Offline Classes

Time Table as per Online Time Table

Monday, 27 September to Thursday, 1 October 2021

Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Venue			Dispersal	
			Room No.	Wing	Floor	Time	Gate No
Monday, 27 September, 2021	9 A	French Students	11	W1	Ground Floor	12:25 p.m.	1
	9 B	French Students	13	W1	Ground Floor	12:25 p.m.	1
	9 C	Hindi Students	14	W1	Ground Floor	12:30 p.m.	1
	9 D	1 to 20	15	W1	Ground Floor	12:30 p.m.	1
	9 E	22 to 44	16	W1	Ground Floor	12:35 p.m.	1
	9 F	Hindi Students	17	W1	Ground Floor	12:35 p.m.	1
	9 G	French Students	111	W1	1 st Floor	12:40 p.m.	2
	9 H	French Students	113	W1	1 st Floor	12:40 p.m.	2
	10 A	1 to 20	101	W1	1 st Floor	12:25 p.m.	2
	10 B	1 to 21	102	W1	1 st Floor	12:25 p.m.	2
	10 C	French Students	103	W1	1 st Floor	12:30 p.m.	2
	10 D	French Students	104	W1	1 st Floor	12:30 p.m.	2
	10 E	20 to 44	105	W1	1 st Floor	12:35 p.m.	2
	10F	1 to 14; 38 to 43	114	W1	1 st Floor	12:35 p.m.	2
	10 G	Hindi Students	115	W1	1 st Floor	12:40 p.m.	1
Continued page 4							

Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Venue			Dispersal	
			Room No.	Wing	Floor	Time	Gate No
Tuesday, 28 September, 2021	9 A	Hindi Students	11	W1	Ground Floor	12:25 p.m.	1
	9 B	Hindi Students	13	W1	Ground Floor	12:25 p.m.	1
	9 C	French Students	14	W1	Ground Floor	12:30 p.m.	1
	9 D	21 upwards	15	W1	Ground Floor	12:30 p.m.	1
	9 E	1 to 21	16	W1	Ground Floor	12:35 p.m.	1
	9 F	French Students	17	W1	Ground Floor	12:35 p.m.	1
	9 G	Hindi Students	111	W1	1 st Floor	12:40 p.m.	2
	9 H	Hindi Students	113	W1	1 st Floor	12:40 p.m.	2
	10 A	21 upwards	101	W1	1 st Floor	12:25 p.m.	2
	10 B	22 upwards	102	W1	1 st Floor	12:25 p.m.	2
	10 C	Hindi Students	103	W1	1 st Floor	12:30 p.m.	2
	10 D	Hindi Students	104	W1	1 st Floor	12:30 p.m.	2
	10 E	1 to 19	105	W1	1 st Floor	12:35 p.m.	2
	10 F	15 to 37	114	W1	1 st Floor	12:35 p.m.	2
	10 G	French Students	115	W1	1 st Floor	12:40 p.m.	1
Continued page 5							

Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Venue			Dispersal	
			Room No.	Wing	Floor	Time	Gate No
Wednesday, 29 September, 2021	10 A	1 to 21 Physics Practical	18	W1	Ground Floor	10:15 a.m.	1
		22 upwards Physics Practical Reporting time to School - 11:00 a.m.	18	W1	Ground Floor	12:45 p.m.	1
	10 B	1 to 21 Physics Practical	211	W1	2 nd Floor	10:15 a.m.	2
		22 upwards Physics Practical Reporting time to School - 11:00 a.m.	211	W1	2 nd Floor	12:45 p.m.	2
	11 A	1 to 13; 24;34 to 40	11	W1	Ground Floor	12:25 p.m.	1
	11 B	1 to 20	13	W1	Ground Floor	12:30 p.m.	1
	11 C	1 to 22;	14	W1	Ground Floor	12:30 p.m.	1
		38	11				
	11 D	27 upwards	15	W1	Ground Floor	12:35 p.m.	1
	11 E	1 to 18	16	W1	Ground Floor	12:35 p.m.	1
	11 F	1 to 22; 33 to 46	17 18	W1	Ground Floor	01:35 p.m.	1
	11 G	15 to 32	111	W1	1 st Floor	01:30 p.m.	2
	12 A	1 to 15; 31 to 41	101	W1	1 st Floor	01:30 p.m.	2
	12 B	22 upwards	102	W1	1 st Floor	01:30 p.m.	2
	12 C	24 to 44	103	W1	1 st Floor	01:30 p.m.	2
	12 D	20 to 42	104	W1	1 st Floor	01:30 p.m.	2
	12 E	20 upwards	105	W1	1 st Floor	01:30 p.m.	2
	12 F	5 to 17; 20 to 23	114	W1	1 st Floor	01:30 p.m.	2
	12 G	1 to 6	115	W1	1 st Floor	01:30 p.m.	1
		7 to19 -Reporting time to school:9:20 a.m.					
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Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Venue			Dispersal	
			Room No.	Wing	Floor	Time	Gate No
Thursday, 30 September, 2021	10 C	1 to 21 Physics Practical	18	W1	Ground Floor	10:15 a.m.	1
		22 upwards Physics Practical Reporting time to School - 11:00 a.m.	18	W1	Ground Floor	12:45 p.m.	1
	10 D	1 to 21 Physics Practical	211	W1	2 nd Floor	10:15 a.m.	2
		22 upwards Physics Practical Reporting time to School - 11:00 a.m.	211	W1	2 nd Floor	12:45 p.m.	2
	11 A	14 to 33 (excluding 24)	11	W1	Ground Floor	01:25 p.m.	1
	11 B	21 upwards	13	W1	Ground Floor	01:30 p.m.	1
	11 C	23 to 37; 39	14	W1	Ground Floor	01:30 p.m.	1
	11 D	1 to 26	15	W1	Ground Floor	01:35 p.m.	1
	11 E	19 to 42	16	W1	Ground Floor	01:25 p.m.	1
	11 F	23 to 32	17	W1	Ground Floor	01:35 p.m.	1
	11 G	1 to 14	111	W1	1 st Floor	12:40 p.m.	2
	12 A	16 to 30	101	W1	1 st Floor	12:25 p.m.	2
	12 B	1 to 21	102	W1	1 st Floor	12:25 p.m.	2
	12 C	1 to 23	103	W1	1 st Floor	12:30 p.m.	2
	12 D	1 to 9; 12 to 19	104	W1	1 st Floor	12:35 p.m.	2
		10 & 11				01:30 p.m.	
	12 E	1 to 6, 10 to 19	105	W1	1 st Floor	12:35 p.m..	2
		7 to 9				01:30 p.m.	
	12 F	1 & 2	114	W1	1 st Floor	12:35 p.m.	2
		3 & 4; 18 & 19; 23 to 40				01:35 p.m.	
	12 G	20 to 28	115	W1	1 st Floor	12:35 p.m.	1
		29 to 40				01:35 p.m.	

Date and Day	Class & Section	Class Roll No. (List in Class Notice Board)	Venue			Dispersal	
			Room No.	Wing	Floor	Time	Gate No
Friday 1 October, 2021	10 E	1 to 21 Physics Practical	18	W1	Ground Floor	10:15 a.m.	1
		22 upwards Physics Practical Reporting time to School - 11:00 a.m.	18	W1	Ground Floor	12:45 p.m.	1
	10 F	1 to 21 Physics Practical	211	W1	2 nd Floor	10:15 a.m.	2
		22 upwards Physics Practical Reporting time to School - 11:00 a.m.	211	W1	2 nd Floor	12:45 p.m.	2

Annexure II

CONSENT FORM

Our ward _____ is a student of Sachdeva Public School, Rohini studying in Class / Section _____ Admission number _____.

We hereby give our consent for our ward to attend these classes and assure the School Management that he/she will strictly follow the COVID Appropriate Behavior (CAB) and guidelines in this regard.

Further, before sending the ward to school we will ensure that our ward is not symptomatic and also not suffering from any disease etc.

We also declare that our Residential area does not fall under “Containment Zone” declared by Govt. of NCT.

We are following all COVID-19 related guidelines for our ward and we know that the school is also following all COVID related protocols. We will not hold the School / Management responsible in case of any problem on this account.

We have been advised to drop/pick our wards as per Annexure II, however due to our schedule we have made the following arrangements for our ward-.

Please tick the Mode of Transport

Self ☐ Parent ☐ Cab ☐ Any other (Please Specify) _____

	Father	Mother
Signatures	_____	_____
Name	_____	_____
Date	_____	_____

Note:

1. The Consent Form in duplicate must be signed by both the parents.
2. The student must carry a signed copy of consent form whenever [s]he attends classes in school.